

Master Builders Awards



On the 22 October 2010, the MBA hosted their annual state awards at the Esplanade Hotel in Fremantle.

Kade Keddle, employed by KGT as an apprentice Carpenter in

Halls Creek was nominated for an award by the Department of Treasury and Finance. Kade and his family travelled to Fremantle to attend the awards along with Ian Warrener, Operations Manager of KGT.

Not only did Kade receive the Department of Treasury and Finance's 4th year apprentice of the year, he also won the overall Department of Treasury and Finance apprentice of the year for 2010. This placed Kade in the state finals against 6 other quality apprentices from various building trades and training organisations. Our little group of supporters were very ecstatic to hear Kade's name announced as the Western Australian Master Builders Association apprentice of the year for 2010.

Kade thanked his wife Rose for her support during his apprenticeship, as well as his host employers Housemaster Developers, Tony Edland at Kimberley TAFE and his KGT field officers for the support provided during his apprenticeship, as well as the Department of Treasury and Finance for funding the program from which Kade emerged.

In a press release following the awards, the MBA's Michael McLean stated "Kade's achievements were extraordinary and he is a first class role model for other aspiring apprentices and to the indigenous community." Congratulations to Kade Keddle for an outstanding achievement from all at KGT.

Ian Warrener - Operations Manager

Special points of interest:

- Master Builder Awards
- Payroll over Christmas
- KGT Business Pre-employment Course
- Changes to 'Personal Leave'

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From the CEO...



At Kimberley Group Training's recently held AGM, three new members were elected to the Committee. I would like to welcome Narelle Young, Ephrem Kennedy and Ross Humphries (Broome) to the KGT Committee and wish them all the best. I look

forward to working with them for the benefit of the organization.

Other Committee Members are Rowena Lupton (chairperson) Peter Stubbs (vice chairperson) Matt Wren (treasurer), Ian Trust, Murray Coates, Zoe Higgins and Tessima Sloan. As you can see KGT has a very strong committee and I would encourage host employers and the general public to discuss any issues around employment and training with them.

Congratulations to Kade Keddle for taking out the Master Build-

ers, Western Australia Apprentice of the Year Award. As it stated in a recent media release from Master Builders, Kade beat the odds and finished his apprenticeship.

A true "Champion" and "Role Model". Well done Kade from the Committee and staff of KGT.

On behalf of everyone at KGT I would like to wish you all a Merry Christmas and a Happy New Year!

John Gummery -
Chief Executive Officer

X-MAS SPECIAL EDITION!!

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Try A Trade

Remember, if you ever need a helping hand, you'll find one at the end of your arm ... As you grow older you will discover that you have two hands. One for helping yourself, the other for helping others

Audrey Hepburn

October 2010 "Mobile Try-a-Trade" was held in the Kimberley region starting from Kununurra, Wyndham, Warmun, Halls Creek, Wangkatjunga and finished in Fitzroy Crossing. The Project was funded by DEEWR (Department of Education, Employment and Workplace relations). It promoted career pathways in different industries with trade stalls available to try. A few of the trades that were available were plastering, hair dressing, horticulture, film making, hospitality, nursing, dentistry and mechanics. The aim of the events was to encourage job seekers to consider a trade as a career pathway, providing them with "hands on" experiences in that particular area of skill. It was great to see the Youth getting involved and interested in the different trades. KGT and KCC were also represented on the Mobile Try-a-Trade. This was a successful week as many people showed interested in getting work in different trades.

Charlene Kamal - KCC Co-ordinator



Diary Dates



Both KGT Offices will be closed on the following dates due to holiday period:

27th of December 2010 to
4th of January 2011

Payroll over Xmas
Below are dates of when timesheets are due

Site Code	Due Date
ADM	22nd Dec 10
Broome	23rd Dec 10
Kununurra	23rd Dec 10

The try-a-trade at Fitzroy Valley District High School was a huge success with a large turnout of students from several schools from throughout the Valley as well as local members of the community enjoying the opportunity of being exposed to numerous trades and career related stalls. Field Officer Joshua John went on the local radio station Wangki Radio to promote the event and also KGT in the region, he said that people interested in getting involved in a traineeship or apprenticeship should talk to Fitzroy based KGT Mentor Marty Stevens. Josh also said that any local business similarly interested in finding out more information about traineeships or apprenticeships should contact KGT.

Josh John - Field Officer



KGT Business Pre-employment Program

Congratulations to those participants who participated in the Business Pre-employment Program. From the 11 ladies who commenced the program 8 have successfully completed both the accredited and life-skill components. KGT trainers all remarked on the enthusiastic response from the participants who displayed regular attendance and a positive attitude. In the final week of the course most of the ladies were hosted to local employers for work experience placements and KGT would like to thank all of the business's that supported the program.



KGT field officers will now look to place the participants into business traineeships at either a certificate-2 or 3 level. Having already completed three units from the business training package the ladies will get a head-start on their units of competency. The life-skills component covered women's health and well-being, resume and interview training and money management. Thanks to the crew from OVAHS and Waringarri who provided their services.

Chad Sloan - Field Officer



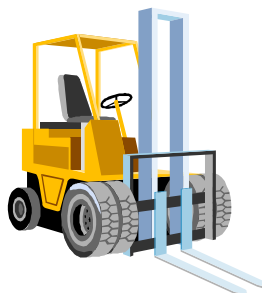
Top End Training a success

Well done to Richard Marvin, Daniel Hassett, Luke Iles and Adrian Iles for passing their Elevated Work Platform Ticket and open forklift ticket through Top End Training. The apprentices are now well on their way to becoming very versatile in the building industry.

After successfully completing Elevated Work Platform course the apprentices are now able to work on high rise buildings throughout Australia. The Forklift ticket means that they are able to work in warehousing areas loading and unloading the trucks, or being able to move equipment around the building site with the understanding of how to do so in the safest way possible.

All of the apprentices have showed a fantastic attitude towards the training .

Craig Hicks - Field Officer



The committee, Staff and Management of Kimberley Group Training would like to thank our valued Host Employers and Apprentices' for your support in 2010. We would also like to congratulate all Apprentices who have completed their training in 2010.

We look forward to working with you all in 2011.

Kununurra Apprentice of the Month



NAME: KERRIN ILES
HOST EMPLOYER: KIMBERLEY GROUP TRAINING
QUALIFICATION: CERTIFICATE III IN BUSINESS

Kerrin has been nominated this month as she has shown diligence and enthusiasm throughout the traineeship. Kerrin's attention to detail has always been of a high standard. She is in front with her TAFE work and it won't be long before she completes the studies. KGT is pleased to have Kerrin in the role of Administration Officer and we wish her the best in the future as she is a great role model for all young ladies.

Lina Bleazby - Field Officer



Did you know that hair grows faster in the morning than at any other time during the day



Reminder Christmas leave 2010

Christmas is rapidly approaching & this is a reminder for all KGT apprentices & trainees to get their completed Christmas annual leave forms to the Broome & Kununurra offices. Your Field Officer can tell you how much leave you have owing to you. Remember to get your host employer to sign the leave form!

Home Valley Industry Training

A group of 11 participants from Kununurra and Wyndham headed out to Home Valley Station on Tuesday the 19th October as part of an industry visit with Kimberley Careers Club. The group was greeted by the Manager, Daniel Luckritz of Home Valley Station who gave them an introduction to the Station. Daniel spoke to the group about the Traineeships they have at Home Valley in House Keeping, Receptionist/Administration, Mechanics, Chef Apprentice, automotive, hospitality, tourism, horsemanship, horticulture and rural operations.

We then were greeted by two of the current Trainees who gave us a tour of Home Valley Station showing us the different types of accommodation, kitchen and the facilities. Home Valley Station is owned by the Indigenous Land Corporation and focuses on training indigenous people to operate the business. These skill based programs run during the dry season which is from April to October.

Charlene Kamal - Kimberley Careers Club



Payroll Over Christmas

Dear Employees

Christmas and New Year are fast approaching and we want to ensure that our employees get paid on time regardless of the public holidays during this period. Hence, we have made arrangements to collect the timesheets earlier than usual. A letter containing detail information about this will be sent to all employees along with their next payslips. KGT require all Trainees / Apprentices to submit their timesheets to the relevant Kimberley Group Training office no later than 10 am on:

- *Argyle Diamond Mine Wednesday 22 December*
- *Kununurra Thursday 23 December*
- *Broome Payroll period ending 2nd January. For people on leave between Christmas and New Year, timesheets need to be in before Christmas.*

I request the cooperation of all employees on this matter, in order to make sure that you get paid on time to enjoy the holidays.

I would like to take this opportunity wish you in advance for a Merry Christmas and a Happy New Year.

Shan Shanmuganathan - Chief Financial Officer

Broome Apprentice of the Month

Name: Leon Kelly
Host Employer: Savannah Plumbing
Qualification: Certificate III in General Plumbing & Gas Fitting

Congratulations to Leon Kelly for winning Apprentice of The Month for KGT Broome! Leon has strived throughout his apprenticeship, completing all training requirements early. Leon receives outstanding supervisor reports at every visit & is currently hosted with Savannah Plumbing. He has been an asset to Savannah and it is a pleasure working with him!!

Mim Smith—Field Officer



Derby Striving for Excellence Day



Field Officer Joshua John and Derby Based Mentor Graham Ejai where involved with this year's Derby District High School Striving for Excellence Day. Organised by the Deputy Principal - Christine McInerney - the event involved the year 10-12 students being introduced to 16 different organisations, employers, RTO's and youth organisations. The event was a success with the 'speed dating' style of quick rotations keeping all students engaged for the entire day.

Josh John – Field Officer

Working at Heights

KGT takes the initiative when it comes to safety.

As safety is always high on the list of priorities for our Apprentices it is important that we are keeping up with regulations, changes and industry standards. So that we can ensure all KGT Apprentices are in line with the requirements of the Safety Act, all Apprentices working in the Building Industry will all be undertaking the "Working at Heights" course. The first Working at Heights courses was run in Broome on 22nd October and they are scheduled to run throughout the region until all Apprentices have undertaken the course.

Trainer Brian Cloney has extensive experience and had the Apprentices hanging safely from the roof and scaffolding, so that all got to experience the correct way to use a harness. The course was held at the KGT office and all Apprentices completed the course successfully.

Watch this space as there will be courses held throughout 2011 for all remaining Apprentices to attend. If you would like more information please contact either Broome or Kununurra staff for further information.

We will also be making it available for Host Employers, so if you have staff that you would like to undertake the course please contact us to find out when the next course will be run and the cost involved.

Remember, "Safety comes first."

Mim Smith – Field Officer



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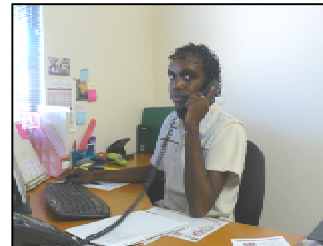
SO MUCH MORE . . .

Trainee Profile

Introducing Patrick George- New Broome KGT Business Admin trainee

I was born and bred to this renowned town of Broome & I have lived here for most of my growing up years, which I also had the privilege to travel to some amazing places. I am in the process of pursuing my Cert III Business in conjunction with Broome TAFE. Prior to working here I enjoyed working in the Hospitality and Tourism Industry, which gave me a great outline experience about the working world. Living in Broome I have since grown up with its taste for Tradition in fishing, cooking, knowledge and its unique lifestyle.

Patrick George— Trainee



Changes to Personal Leave Policy takes effect from 1st January 2011

Dear Staff, Apprentices, Trainees and Host Employers

Sick leave and carers leave has now been defined as "Personal Leave" in the National Employment Standards. As a result, this will affect the way that personal leave is handled for all KGT payrolls. Below are details of these changes and how these will affect KGT's trainees & apprentices.

- One stand alone day can be taken as personal leave without a medical certificate or leave form, this includes multiple days in the one pay period end, as long as the days are not consecutive or do not fall immediately before (including the Friday before) or after a public holiday, this needs to be indicated on the time sheet and signed by supervisor/employer.
- If more than one consecutive day is taken as personal leave, either a medical certificate or leave form signed by the supervisor/ employer will be required. If a day is taken as personal leave before or after a public holiday (including the Friday before a public holiday falling on a Monday), a medical certificate or leave form signed by the supervisor/employer is required.

Shan Shanmuganathan - Chief Financial Officer

CONGRATULATIONS!

Successful Completions

APPRENTICES

Ben Attwell

Electrotechnology Systems Electrician Cert III
Argyle Diamond Mine

Tomkin Billy

Electrotechnology Systems Electrician Cert III
Argyle Diamond Mine

Jahved Cox

Carpentry & Joinery Cert III
Tjallara Building Company

Michael McKinlay

Electrotechnology Systems Electrician Cert III
Argyle Diamond Mine

Dylan Pigram

Carpentry & Joinery Cert III
Brolga Development & Constructions

TRAINEES

Gerard Bennett

Conservation & Land Management Cert II
Kimberley Land Council

Clayton Johnson

Tourism (Operations) Cert II
Homes Valley Station

Taryn Cox

Children's Services Cert III
Gawooleng Yawoodeng Aboriginal

SCHOOL BASED TRAINEES

Danelle Davies

Hospitality (Operations) Cert II
Kununurra Visitors Centre

Clare Hales

Business Certificate II
Argyle Diamond Mine

Samantha Tate

Hospitality (Operations) Cert II
The Kimberley Grande

Trevor Tierney

Automotive Mechanical Cert II
Kimberley Exhaust & Spring Centre

Martin Van der Walt

Hospitality (Operations) Cert II
Go Wild Adventure Tours

Elton Waina

Conservation & Land Management
Cert II
Wunambal Gamera Aboriginal Corp